

# Conference Committee

## Mission

IFTF's Conference Committee will organize a conference devoted interactive fiction in all its aspects. The conference's mission is to support the art of interactive fiction by bringing together IF writers, developers, and players.

## Powers

The Committee shall be granted all powers granted to the Board of Directors relevant to these operations except:

1. Those that are specifically denied under the IFTF Bylaws.
2. The sale or purchase of assets worth greater than \$500.
3. Borrowing money or assuming any long term liabilities.
4. Entering into any contract or agreement worth more than \$5,000.

The Committee shall be restricted to only those activities that are consistent with IFTF's tax exempt status.

## Responsibilities

The Committee shall organize a conference in the Boston area in 2019. It shall:

1. Decide the focus, scope, and format of the event.
2. Define its name and related branding.
3. Build and maintain an event web site.
4. Publicize the event and maintain communication with prospective attendees.
5. Select a date and arrange for an appropriate venue.
6. Arrange for event programming.
7. Raise funds through registration fees, sponsorships, crowdfunding, or any other appropriate means.
8. Ensure that the event occurs successfully.
9. After the event, evaluate its success and make plans for future conferences.

The IFTF Board of Directors may add or remove tasks from time to time.

## Membership

The Committee shall consist of at least one and at most nineteen members. The Board of Directors shall always have at least one representative on the committee. The Committee shall ensure adequate membership to carry out the tasks specified in the section titled "Responsibilities".

At least one and no more than two persons shall be appointed the Conference Committee Chairs and will coordinate the activities of the other members. The Chairs will be responsible for reporting activities to the Board of Directors.

The initial membership of the Committee shall be appointed by the Board of Directors. Thereafter, members of the Committee shall be elected by a majority vote of the Committee. Any member can be removed by a majority vote of the Committee. At any time, a member can be added, removed, or replaced by the Board of Directors.

## Procedures

The Committee must meet at least once every three months. Meetings may be held through any mutually agreed-upon channel. The Committee shall provide a report of all recent operations at least once every month.

## Duration

The Committee shall serve until dissolved by the board of directors.